



**Sam Houston State University  
Council of Academic Deans  
July 18, 2018 – 9:00 a.m.**

Present:	Richard Eglsaer	Somer Franklin	Ken Hendrickson	Charles Henley
	Phillip Lyons (Skype)	Chris Maynard	Mitchell Muehsam	Mary Robbins
	Rod Runyan	Ron Shields	Abbey Zink	
Guests:	Brian Cooper	Debbie Price	Jeff Roberts	Jamilyn White

1. Approval of Minutes for Council of Academic Deans for June 20, 2018  
Approved - Mitchell Seconded - Mary
2. Core Objective Date – S. Franklin & J. Roberts  
The first selection of data collected is a conversation starter only. The charge of the core curriculum assessment committee is to ensure the coverage of the THECB core learning objectives. More than often, the coverage is being met - however it is not documented. Going forward more data will be collected and reviewed. The committee would like to get with each college to help with the syllabus structure to make sure the coverage is being captured correctly.
3. Criteria for Executive Reports – Eglsaer  
Executive summaries has changed in the cabinet structure. Provost will send a list of criteria to send to his office each month.
4. Communication w/ Prospective Students – Muehsam  
Changes have occurred with who communicates with prospective students when they contact SHSU through the website. In the past all communication went to EM to filter (if program specific went to College / General specific handled by EM). Now all communication will go to program level to filter out. Colleges need more information on how to filter the information to the correct general specific (ie: veteran resources, financial aid etc). Provost will discuss with EM VP.
5. Policy Review
  - 030603 Enrollment & Facilities Use  
Motion: Lyons Seconded: Shields Approved
  - 980204 Performance Evaluation of Tenured Faculty – **Tabled** \*does not include document Hendrickson & Muehsam document - Mary Robbins will update and resend  
**Will table to next meeting - bring comments**
  - 820317 The Faculty Evaluation System (Option A)
  - 820317 The Faculty Evaluation System (Option B)
  - 820317 The Faculty Evaluation System (Option C)
6. Miscellaneous
  - Upcoming Dates:
    - Next CAD Meeting: 8/1/2018

Julie Schwab  
Recorder